

# TeamSnap Quick Guide

Player and Families Edition

GPYFA uses TeamSnap to enable quick communication with your team and ensure everyone is always up-to-date.

## TeamSnap App

Download TeamSnap:



Once downloaded, log in to the app with the same account you used to register your player.

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# TeamSnap App Overview

GPYFA 2023 Seniors ▾ +

Team Selector  
Switch between multiple teams

**Thu, Jun 8**

**6:30 – 8:30 PM**

Optional Drop-in Clinic

Glacier Peak High School

0 Going

0 Maybe

0

Home View

Summary of upcoming events



[Event Details](#)

**Fri, Jun 9**

**6:00 – 8:00 PM**

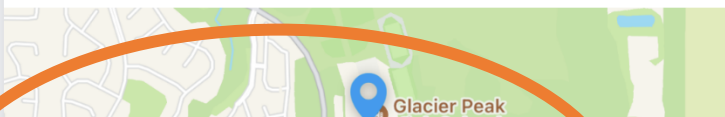
Practice

Glacier Peak High School

0 Going

0 Maybe

0 No



Home



Schedule



Roster



Messages



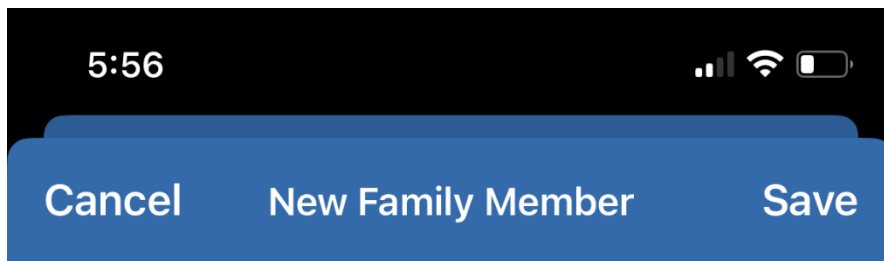
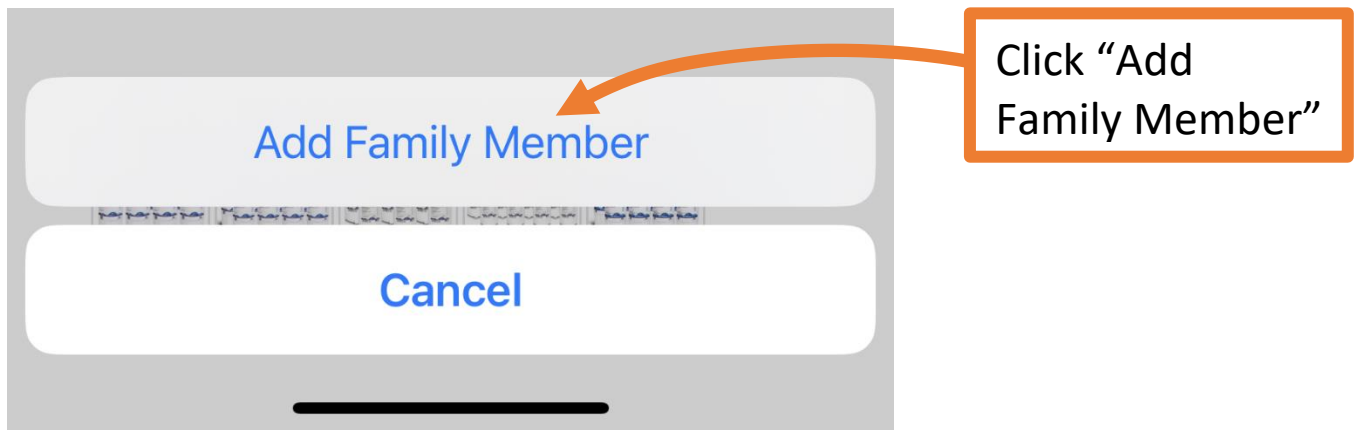
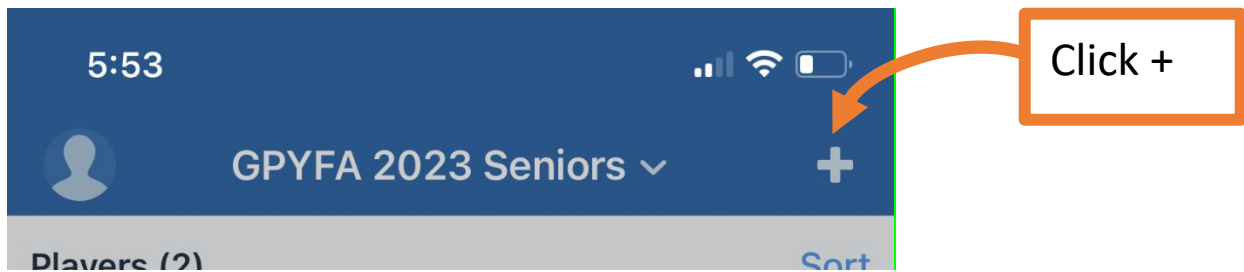
More

App Navigation

# Inviting Family Members

Use to enable other family members to access full schedules.

In TeamSnap App



First Name

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Last Name

---

Email Address

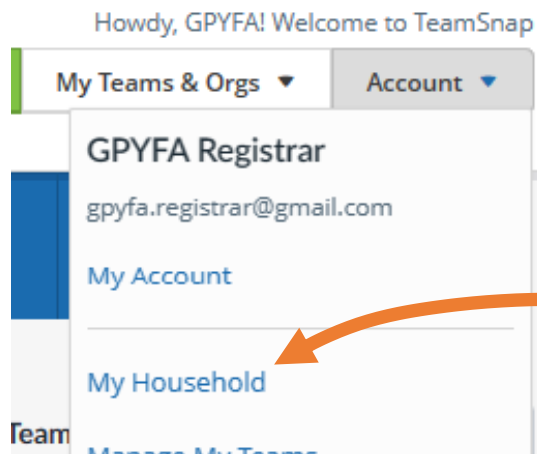
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Enter details and click Save

The invited family member will receive an email invitation to set up a TeamSnap account.

Through TeamSnap website

Log in to <https://go.teamsnap.com>



In the account menu, select "My Household"

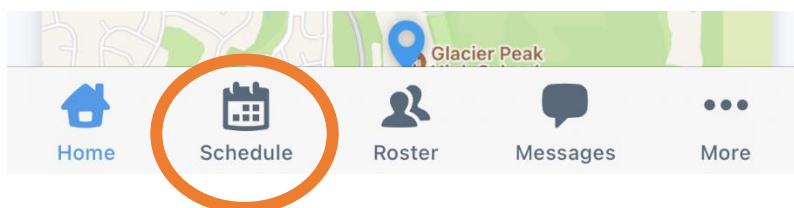
Review existing family members, or click New Household Member to invite someone new. For them to have an account, you **must enter email address**.

+ New Household Member

A screenshot of the "Add Household Member" form. The form includes fields for "Member Type" (radio buttons for Adult, Teen, Child), "Member Info" (First Name, Last Name, Birthday, Gender), and "Member Email (optional)". The "Member Email" field is circled in orange. Below the form are "Cancel" and "Add Household Member" buttons.

## Upcoming Schedule

The upcoming schedule provides a view of team and league events. Click on an event for further details including location and arrival time.



## Communicating with other families or coaches

TeamSnap messages allow you to easily communicate with some or all individuals through chat or email. The team chat is also a great place to ask questions.



## Notifications

TeamSnap can use Push notifications to alert you of any last-minute changes to practices or games, or other important information. Be sure to review your notification preferences in the "...” menu.

